

**DODGE COUNTY LAND RESOURCES AND PARKS COMMITTEE
MINUTES
May 18, 2020**

The Dodge County Land Resources and Parks Committee met on May 18, 2020 at 7:00 p.m. on the 1st Floor of the Administration Building, Juneau, Wisconsin.

Chairman Schaefer called the meeting to order. Roll Call was taken. Members present were Allen Behl, Mary Bobholz, Tom Schaefer and Travis Schultz. Larry Schraufnagel attended the meeting by phone. The staff present at the request of the Chairman were Bill Ehlenbeck and Joseph Giebel. Jason Roy, Dave Addison and Chris Planasch were also present.

Other County Board members in attendance: **None**

The Chairman asked the staff to confirm compliance with the open meeting laws and the public hearing notice requirements. Joseph Giebel noted that the meeting was properly noticed in accord with the open meeting law and noted that the required notices for the public hearings listed on the agenda were posted, mailed and published in accord with the statute and code requirements.

COMMITTEE BUSINESS

1. Election of committee officers;

Motion by Allen Behl to nominate Tom Schaefer to the position of Chairman;

Second By: Mary Bobholz

Vote: 4-0 Motion carried.

Motion by Tom Schaefer to nominate Larry Schraufnagel to the position of Vice-Chairman;

Second By: Allen

Vote: 5-0 Motion carried.

Motion by Tom Schaefer to nominate Allen Behl to the position of Secretary;

Second By: Mary Bobholz

Vote: 4-0 Motion carried.

2. Set Regular Meeting Date, Place and Time

The meeting dates will be the 1st and 3rd Mondays of the month. If the meeting falls on a holiday, the meeting will be re-scheduled for the 2nd Monday of the month

3. Discuss options for distribution of Agenda and Packet

The Committee members would like to receive a hard copy of the meeting packets.

COMMITTEE REVIEW OF PROPOSED MODIFICATION OF A CONDITIONAL USE PERMIT

Kartechner Brothers LLC, agent for Frens Stone LLC, and Randall Kamphus – Request to allow a mobile asphalt production facility within the Frens Stone LLC mining/quarrying site located on the Randall Kamphus property in SW ¼ of the NW ¼, Section 3, T13N, R14E, Town of Trenton, the site address being W8395 County Road AW. – Committee review and action.

Motion by Alan Behl to require a new conditional use permit to allow a mobile asphalt production facility within the Frens Stone LLC mining/quarrying site located on the Randall Kamphus property.

Second by Travis Schultz Vote 5-0 Motion carried.

PUBLIC HEARING

New Frontier Land Surveying, agent for Brian Korth - Petition to rezone approximately 9.5-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District to allow for the creation of a 4.2-acre and 5.3-acre non-farm residential lot at this location. The site is located in part of the SW ¼ of the NE ¼, Section 11, T12N, R14E, Town of Trenton, the site address being N9144 USH 151.

Motion by Mary Bobholz to submit a favorable recommendation to the County Board of Supervisors on the request to rezone approximately 9.5-acres of land from the A-1 Prime Agricultural Zoning District to the A-2 General Agricultural Zoning District to allow for the creation of a 4.2-acre and 5.3-acre non-farm residential lot at this location.

Second by Larry Schraufnagel Vote 5-0 Motion carried.

LAND INFORMATION

A. Quarterly Report

Dave Addison provided the Committee with an update of the projects that the Land Information and GIS staff have been working on. He also provided a summary of the WLIP revenue and grant status for the first quarter.

REGISTER OF DEEDS

A. Quarterly Report

Chris Planasch provided the Committee with an update of the Register of Deeds 2020 Monthly revenue for her department. She also provided the committee with a summary of the projects that her staff has been working on this past quarter.

OTHER BUSINESS

1. Department Operations Status Report

Parks Report

Jason Roy provided the Committee with an update of the Parks operation for the first quarter. He also provided the committee with an update on the staffing needs for the parks and the plans for parks opening date.

Code Administration Report

Joe Giebel provided the Committee with an update on the Code Administration revenues for the first quarter. He also provided the Committee with a summary of the work at home and office staffing levels.

Bill Ehlenbeck provided the Committee with an update on the Department operations and the current office and work at home status of our employees. He also provided the Committee with an update on the Economic Development operations of the department along with updates on the grants and planned park projects for 2020 and an update on the house demolition project at Harnischfeger Park.

2. Department Budget Status Report

Bill Ehlenbeck provided the Committee with an update on the Department Budget by Business Unit. The revenues for the Code Administration division are very strong and slightly ahead of last year at this time. Park revenues are down due to the closure of the campsites during the COVID-19 stay at home restrictions. Park day use attendance is very high at all parks, especially at Ledge. He discussed proposed plans for a "slow opening" of campsites at the parks. He also presented a listing of planned or potential cost reductions for 2020.

3. 2021 Budget – Preliminary Discussion

Bill Ehlenbeck provided the Committee with a listing of potential projects and needs for 2021 with some alternate funding options.

4. Review proposed petition to amend the Land Use Code - The petition includes a series of amendments that are needed in order to bring the Dodge County Land Use Code into compliance with the amended Wisconsin State Statutes (2019 Act 14) relating to the authority of the County to regulate certain small wireless facilities, to clarify certain residential design standards, fence regulations, camping restrictions, application processing times and lot coverage exemptions and to clarify certain definitions that are used within the Code.

Motion by Allen Behl to approve the petition to amend the Land Use Code and to move forward with setting up a public hearing and review of the amendments by the Committee.

Second by Travis Schultz Vote: 5-0 Motion carried.

5. Review proposed petition to amend the Sanitary Ordinance - The petition includes a series of amendments to authorize the use of a citation to be issued for certain violations of the sanitary ordinance. The petition also includes a series of miscellaneous housekeeping amendments that are necessary in order to correct errors in the statute and administrative code references used in the Ordinance and to clarify and add certain definitions of terms that are used in the Ordinance.

Motion by Tom Schaefer to approve the petition to amend the Sanitary Ordinance and to move forward with setting up a public hearing and review of the amendments by the Committee

Second by Mary Bobholz Vote: 5-0 Motion carried

6. Review proposed petition to amend the Dodge County Code of Ordinances Schedule of Deposits - The petition would establish a schedule of cash deposits required for the various sanitary ordinance violations for use with citations issued under this section of the Dodge County Code of Ordinances, plus the costs, fees and surcharges imposed under Ch. 814, Wis Stats. for certain citations of the Dodge County Sanitary Ordinance.

Motion by Allen Behl to approve the petition to amend the Dodge County Code of Ordinances Schedule of Deposits and to move forward with setting up a public hearing and review of the amendments by the Committee

Second by Mary Bobholz Vote: 4-0 Motion carried

7. The minutes from the March 16, 2020 meeting were reviewed by the Committee.

Motion by Larry Schraufnagel to approve the minutes as written.

Second by Tom Schaefer Vote: 4-0 Motion carried.

8. No Committee Member Reports

9. No additional Per Diems.

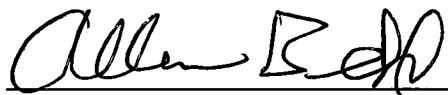
Motion by order of the Chairman to adjourn the meeting.

Meeting adjourned at 9:45 p.m.

FUTURE MEETING SCHEDULE

1. Monday, June 1, 2020 – 7:00 p.m. • Rooms 1H/1I • 1st Floor, Administration Building • Juneau, WI – Administrative meeting.
2. Monday, June 15, 2020 – 7:00 p.m. • Rooms 1H/1I • 1st Floor, Administration Building • Juneau, WI – Public Hearings

Respectfully Submitted,



Allen Behl, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.